

A meeting of the IQAC members was convened on 24-9-2016, at 3.30 PM in the Meeting Hall. Agenda for the meeting was as follows:

1. Discussion on NAAC grade and CGPA of Cycle 3
2. Constitution of the IQAC committee for the cycle 4

The minutes of the meeting were as follows:

1. The A grade obtained by the institution as a result of NAAC accreditation during cycle 3 and the CGPA secured was discussed.
2. The criterion-wise CGPA score in case of second and third criteria was noted, concern was expressed about the score and it was resolved that adequate steps would be taken in future to ensure quality enhancement in these fields
3. A new IQAC committee was constituted for the cycle 4, in compliance with the NAAC guidelines. The reconstituted committee is as follows:

Sl.No.	Name and Designation	Stakeholder Representation
1.	Dr. K.V. Kamamma, Director, BMSCW	Management
2.	Dr. R. Nagarathnamma, Principal, BMSCW	Chairperson, IQAC
3.	Dr. Vasantha Kumari, Professor of Psychology and Principal, GFGC(Retd)	Educationist (External member)
4.	Dr. L.N.Seshagiri , Associate Professor, Dept. of English, GFGC, Yedyur, 6 th Block, Jaynagar, Bengaluru-70	Educationist (External member)
5.	Dr.N.Nanda, Associate Professor and HOD, Dept. of Chemistry	Senior Faculty
6.	Sri P.Puttaraj, Associate Professor and HOD, Dept. of History	Senior Faculty
7.	Dr.Mariyappa B., Associate Professor and HOD, Dept. of Commerce	Senior Faculty
8.	Dr. D.Sujatha, Associate Professor and HOD, Dept. of Mathematics	Senior Faculty
9.	Dr. Shobha Devi S.N, Associate Professor and HOD, Dept. of Physics	Senior Faculty & SWO
10.	Dr. D.E.Vasundhara, Associate Professor, Dept. of Chemistry	Co-ordinator, IQAC
11.	Smt. Gayathri, Associate Professor, Dept. of Commerce	Faculty and Parent
12.	Dr. Rita Bhattacharjee, Associate Professor, Dept. of Chemistry	Faculty and Co-ordinator, NSS
13.	Dr. Anitha P., Associate Professor, Dept. of Botany, MES College of Arts, Science and Commerce, Malleshwaram, Bengaluru	Alumni
14.	Dr. N. Raghukumara, Assistant Professor and HOD, Dept. of Sociology	Faculty and Co-ordinator, SC/ST Cell and Equal Opportunity Cell
15.	Smt. Roopa D.R, Assistant Professor and Director, Dept. of Physical Education	Physical Education Director

16.	Smt. Neethu, Librarian	Librarian
17.	Dr. Geethashree M., HOD, Dept. of Hindi	Faculty and Co-ordinator, NCC
18.	Smt. Kavyashree Poonacha, Co-ordinator, Placement Cell	Placement Cell
19.	Smt. Rajasulochana, Office Superintendant	Administration
20.	Sri Ganga Rudraih, Manager	Administration
21.	Talla Lavanya, III BSc, President-Science	Student
22.	Shalini J, II BA, Secretary-Arts	Student
23.	Priyanka B.S., III BBA, President-Management	Student

The meeting concluded with a resolution that the next meeting of IQAC will be held in January after the reopening of the college. The following members attended the meeting

A meeting of the IQAC committee was convened on 16-1-2017 at 3 PM in Meeting Hall.
Agenda: Peer Team Recommendations of Cycle 3- discussion
Following are the minutes of the meeting:

1. The Principal and co-ordinator welcomed the members. The external members were introduced to the other members. Dr. Sheshagiri L.N., briefed the audience about the new initiatives by NAAC which were in the anvil, such as:
 - a. In future, there will be no physical verification of institutional activities. Instead an online methodology of verification using resources like videography may come in to practice
 - b. Instead of Process Accreditation, which is the norm now, Project Accreditation may be taken up where each program offered in an institution may be accredited separately along with accreditation of the institution as a whole.

2. The members felt it would be better to discuss the Peer Team Recommendations of cycle 3 in the light of CGPA score obtained. Each criterion was discussed on the basis of CGPA obtained therein. Accordingly, corrective measures were suggested by the members which were as follows:
 - **Criterion I-Curricular Aspects:**
 - a. A number of short term/certificate/self financed courses may be initiated for the time being until the institution becomes autonomous
 - b. Some of our senior staff can visit other colleges where dual degree/twinning programs are offered, to learn about implementing the same in our institution
 - **Criterion II- Teaching, Learning and Evaluation:**
 - a. Make existing class rooms ICT enabled so that teaching can be augmented with tools of technology like ready-to-use PowerPoint facility, audio-visual aids, etc
 - b. Admission reviews to be conducted regularly and trends in student enrollment to be examined
 - c. A Teacher Training Centre within the institution to enable FDPs for fresh recruits can be started
 - **Criterion III-Research, Consultancy and Extension:**
 - a. Allocation from institutional corpus fund towards student research projects to be increased. Students to be encouraged to take up research projects oriented towards community development.
 - b. Each department should submit 1-2 proposals for faculty research projects mandatorily
 - c. Management should formulate a policy for faculty consultancy and income generation through it
 - d. Long term collaboration with educational institutions and premier institutes of research to be undertaken

- e. The upcoming Folk Festival, “Janapada Jathre” to be held in collaboration with Kannada Janapada Parishath and National Science Day to be celebrated in February 2017 in collaboration with Karnataka Rajya Vignana Parishath
- **Criterion IV-Infrastructure and Learning Resources:**
 - a. To have more learning resources, ICT enabled class rooms, etc
- **Criterion V-Student Support and Progression:**
 - a. To systematise the process of registration of members to Alumni Association
 - b. To have a system where student progression is tracked effectively
- **Criterion VI- Governance, Leadership and Management:**
 - a. To improve the mechanism of student grievance redressal by using online resources like blogs, internet social platforms, etc
- **Criterion VII- Innovations and Best Practices:**
 - a. To adopt one of the innovative practices of the last cycle as a current best practice and expand it so that it has a broad spectrum of benefits to the community
 - b. To invite ideas from faculty members regarding the adoption of a second best practice

The meeting concluded with the co-ordinator thanking the members for their active participation.