

A meeting of the IQAC committee was convened on 17-7-2017 at 3 PM in Meeting Hall.

Agenda:

1. New methodology of accreditation
2. Plan of action for the coming academic year

Following are the minutes of the meeting:

1. The co-ordinator welcomed the members and briefed the committee about the developmental activities undertaken since the last meeting. Accordingly, some of the resolutions/ recommendations of the last meeting and corresponding measures of compliance are as follows:

Sl.No.	Recommendations	Compliance
1.	A number of short term/certificate/self financed courses may be initiated for the time being until the institution becomes autonomous	A short term certificate course in “Women entrepreneurship” has been started
2.	Long term collaboration with educational institutions and premier institutes of research to be undertaken	<ol style="list-style-type: none"> <li>1. A research project awarded by UGC to a faculty member has been executed in collaboration with a faculty member of BMS College of Engineering as co-investigator</li> <li>2. A faculty member is supervising a PhD programme where the research scholar is using the research facilities of a premier institute in Chennai</li> </ol>
3.	The Folk Festival, “Janapada Jathre” to be held in collaboration with Kannada Janapada Parishath	This was accordingly conducted
4.	Admission reviews to be conducted regularly and trends in student enrolment to be examined	It has been decided that in August 2017, after admissions are completed, to conduct a review in the form of a project assigned to two faculty members and four students
5.	Allocation from institutional corpus fund towards student research projects to be increased. Students to be encouraged to take up research projects oriented towards community development.	A resolution to request the Management for the same has been passed through a recent meeting of Research Committee

2. Dr. Sheshagiri L., explained the new methodology of accreditation, adopted by NAAC from 31-3-2017. NAAC invited feedback about the accreditation process prior to this date and also suggestions about improving the process from, Principals, IQAC co-ordinators and assessors. Taking this feedback in to account, with an intention to streamline the accreditation process further, it has decided to adopt new ways of assessing the institutional quality. Though no manual for the new methodology has yet been released by NAAC, it has decided to bring in changes as follows:
  - a. Earlier, institutions followed a series of steps leading to accreditation such as submission of LOI (Letter of Intent), establishing an IEQA (Institutional Eligibility for Quality Assessment), compiling an SSR (Self Study Report) and finally assessment by Peer Team Visit. But in the changed system, instead of LOI and IEQA, a comprehensive application called IQA (Institutional Information for Quality Assessment) has to be filed by institutions. It is a single application process costing Rs.26,000/- plus 18% GST, but once the fee is paid, three free attempts are allowed to file for IEQA
  - b. If an institution has secured grade 'A' in three consecutive accreditations, then in the fourth cycle, it can go for reaccreditation after 7 years
  - c. If an institute delays going for accreditation, a penalty of about Rs.5,00,000/- per year may be imposed
  - d. As of now, a tentative weightage of 80% and 20% are fixed respectively for SSR and Peer Team assessment.
  - e. With regard to online assessment it is not yet certain whether it will be partial of complete
  - f. Self Study Report should be quantitative and empirical in nature, filled with statistics and facts instead of random, vague jottings
  - g. Henceforth arrangements for Peer Team Visit will be outsourced to outside agencies which will lift the onus of the same from institutions
  - h. When the method of accreditation was revised in 2013, emphasis was laid on issues like Institutional Social Responsibility (ISR), measures towards preservation of ecology and environment, etc. Now in the new method issues like gender sensitivity, outcome based endeavours (activities with quantifiable results) are being highlighted
  - i. After the submission of SSR, an online student/parent/other stakeholders feedback about the report has to be initiated by the institution.
3. The committee discussed a plan of action to be adopted for the academic year July 2017 –June 2018 and arrived at following broad decisions:
  - a. Some of the objectives/plans hither-to discussed (including those of previous meetings), which can be addressed only with the co-operation of the Management, can be submitted to Management by presenting them at BOG meeting or any such occasion, so that the assistance of Management is ensured

- b. After the admission process for first degree courses is completed, a review of the admission can be undertaken by assigning it as a project for a group of students. This group can be supervised by two faculty members. The trends in enrolment to various streams, preferences of various sections of society for particular courses, the efficacy of admission process, etc can be explored by analysis of admission data.
- c. An Academic and Administration Audit (AAA) of all departments in the institution can be done as an interdepartmental initiative. In this audit, faculty of one department can assess the activities of another department
- d. A strategy to work out a best way of complying with plans and resolutions made by IQAC Core Committee can be drawn up before the next meeting

The meeting concluded with the co-ordinator thanking the members for their active participation.

The following members attended the meeting:

Sl.No.	Name and Designation	Signature
1.	Dr. R. Nagarathnamma, Principal, BMSCW	
2.	Dr. L.N.Seshagiri , Associate Professor, Dept. of English, GFGC, Yedyur, 6 <sup>th</sup> Block, Jaynagar, Bengaluru-70	
3.	Dr.N.Nanda, Associate Professor and HOD, Dept. of Chemistry	
4.	Dr. D.Sujatha, Associate Professor and HOD, Dept. of Mathematics	
5.	Dr. Shobha Devi S.N, Associate Professor and HOD, Dept. of Physics	
6.	Dr. D.E.Vasundhara, Associate Professor, Dept. of Chemistry	
7.	Dr. Rita Bhattacharjee, Associate Professor, Dept. of Chemistry	
8.	Dr. Anitha P., Associate Professor and HOD, Dept. of Botany	
9.	Smt. Vijayanthi A., Associate Professor and HOD, Dept. of Commerce	
10.	Smt. Aruna Akula, Lecturer, Dept. of Computer Science	

11.	Smt. Neethu, Librarian	
12.	Smt. Rajasulochana, Office Superintendant	
13.	Shalini J, II BA, Secretary-Arts	
14.	Priyanka B.S., III BBA, President-Management	